



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF HOME INSPECTORS

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MEETING MINUTES:	DELAWARE BOARD OF HOME INSPECTORS
DATE AND TIME:	Tuesday, July 10, 2018 at 9:00 a.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Boulevard, Cannon Building Second Floor Conference Room B Dover, Delaware
MINUTES FOR APPROVAL:	September 11, 2018

MEMBERS PRESENT

Dennis Theoharis, Public Member, Chair
Jay "Wes" Mast, Professional Member, Vice Chair
Joyce Edwards, Public Member
Tim Harriger, Professional Member (arrived at 9:07 a.m.)

MEMBERS ABSENT

Donald E. Pyle, Sr., Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Jennifer Witte, Administrative Specialist II
Shavon Conyers, Administrative Specialist II

PUBLIC PRESENT

There were no public present.

CALL TO ORDER

Mr. Theoharis called the meeting to order at 9:04 a.m.

REVIEW AND APPROVAL OF MEETING MINUTES

A motion was made by Mr. Mast, seconded by Ms. Edwards, to approve the May 8, 2018, meeting minutes as presented. The motion carried unanimously.

Mr. Theoharis moved ahead with the new business portion of the agenda as Mr. Long was not present for the 9:00 a.m. scheduled proposal to deny hearing.

UNFINISHED BUSINESS

Proposal to Deny Hearing – Owen Long – 9:00 a.m.

Due to lack of applicant attendance, the proposal to deny hearing for Owen Long was cancelled.

NEW BUSINESS

Ratification of Home Inspector Trainee Applications

A motion was made by Mr. West, seconded by Ms. Edwards, to approve the ratified home inspector trainee applications of Tyler Wells and Jeffrey Krajewski. The motion carried unanimously.

Review of Home Inspector Applications – By Endorsement

After review, a motion was made by Mr. Mast, seconded by Ms. Edwards, to approve the home inspector by endorsement applications of Robert Bowen, John Ciliberto and Thomas Marr. The motion carried unanimously.

Ratify Home Inspector by Examination Applications

After review, a motion was made by Ms. Edwards, seconded by Mr. Harriger, to approve the ratified examination application of Shawn Hemmert. The motion carried by Mr. Theoharis. Mr. Mast recused himself.

Review Home Inspector Applications – By Experience

After review, a motion was made by Mr. Mast, seconded by Ms. Edwards, to Table the home inspector application by experience of Joseph Cusumano for additional documentation per 4.5.1 and 4.5.2 of the rules and regulations. The motion carried unanimously.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD (For Discussion Only)

Mr. Theoharis inquired about a clean-up bill due to the non-existence of NAHI. Ms Singh asked that a discussion of a bill to strike NAHI from the Statute be added to the September 11, 2018 meeting agenda.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting date will be September 11, 2018 at 9:00 a.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Harriger, seconded by Ms. Edwards, to adjourn the meeting at 9:32 a.m. The motion carried unanimously.

Respectfully Submitted,

Jennifer L. Witte

Jennifer L. Witte
Administrative Specialist II